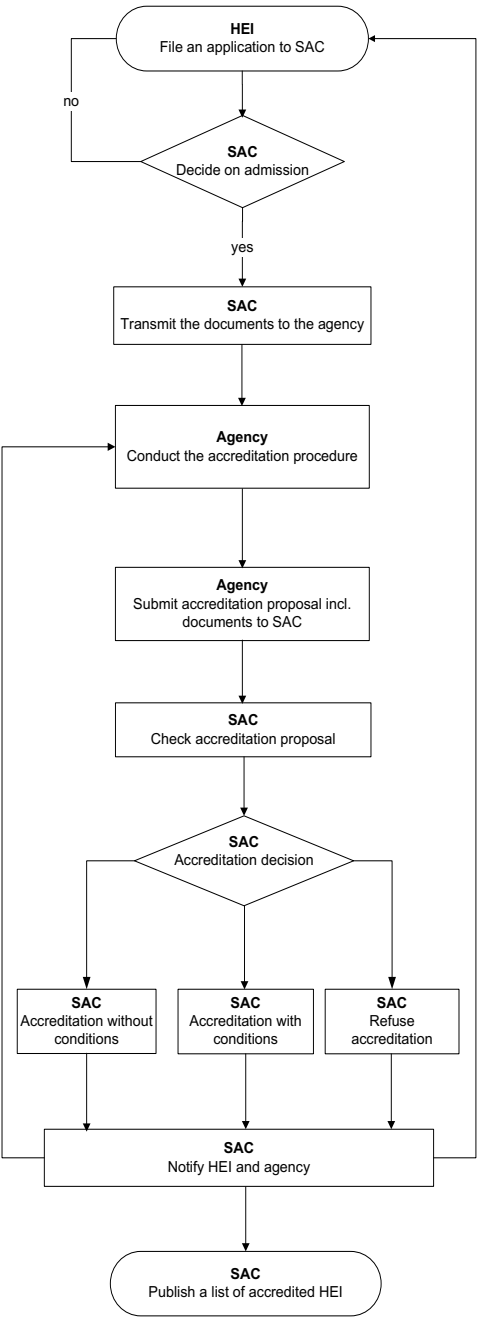


Institutional accreditation under HEdA Accreditation Ordinance dated 28 May 2015

Process	Description	Documents <i>Instruments</i>
 <pre> graph TD HEI([HEI File an application to SAC]) --> SAC1{SAC Decide on admission} SAC1 -- no --> HEI SAC1 -- yes --> SAC2[SAC Transmit the documents to the agency] SAC2 --> Agency1[Agency Conduct the accreditation procedure] Agency1 --> Agency2[Agency Submit accreditation proposal incl. documents to SAC] Agency2 --> SAC3[SAC Check accreditation proposal] SAC3 --> SAC4{SAC Accreditation decision} SAC4 --> SAC5a[SAC Accreditation without conditions] SAC4 --> SAC5b[SAC Accreditation with conditions] SAC4 --> SAC5c[SAC Refuse accreditation] SAC5a --> SAC6[SAC Notify HEI and agency] SAC5b --> SAC6 SAC5c --> SAC6 SAC6 --> HEI SAC6 --> SAC7([SAC Publish a list of accredited HEI]) </pre>	<p>The higher education institution or other institution of higher education sector (hereinafter referred to as HEI) files a well-founded application to the Accreditation Council.</p> <p>If the requirements are fulfilled in accordance with Article 4, the Accreditation Council decides on admission. If the requirements are not fulfilled, the Accreditation Council makes a non-admission decision.</p> <p>After taking the decision on admission transmits the SAC the application to the accreditation agency for the assessment.</p> <p>The group of experts set up by the agency conducts an external assessment to verify whether the HEI meets the quality standards.</p> <p>The agency submits its accreditation proposal to the SAC, incl. documentation of relevance to the procedure¹.</p> <p>The SAC check whether the proposal is suitable as the basis for a decision. If necessary the proposal shall be returned to the accreditation agency.</p> <p>The SAC makes a decision on institutional accreditation based on the accreditation agency's proposal incl. documents of relevance to the procedure.</p> <p>The SAC may grant:</p> <ol style="list-style-type: none"> Accreditation without conditions Accreditation with conditions Refuse of accreditation <p>The SAC notify the HEI and the accreditation agency about the decision.</p> <p>The Accreditation Council publishes a list of accredited HEI which have received the designation right.</p>	<p>Art.10 (1) <i>Filing of the application and decision on admission</i></p> <ul style="list-style-type: none"> - <i>Information sheet</i> - <i>Application form</i> - <i>Template to file the application</i> <p>Art.4 <i>Institutional accreditation</i></p> <p>Art. 10 (1) <i>Filing of the application and decision on admission</i></p> <p>Art. 12 <i>External assessment</i> Art. 13 <i>Composition of the group of experts</i></p> <p>Art. 14 (3) <i>The accreditation proposal of the accreditation agency and statement of the higher education institution</i></p> <p>Art. 14 (4) <i>The accreditation proposal of the accreditation agency and statement of the higher education institution</i></p> <p>Art. 15 (1) <i>Accreditation decision</i></p> <p>Art. 15 (2) <i>Accreditation decision</i></p> <p>Art. 15 (4) <i>Accreditation decision</i></p> <p>Art. 20 <i>Publication</i></p>

HEdA: Federal Act on Funding and Coordination of the Swiss Higher Education Sector dated 30.09.2011
 HEI: The higher education institution or other institution of higher education sector pursuant to Art. 29 HEdA and Art. 8 HEdA Accreditation Ordinance: 1) university; 2) university institute; 3) university of applied sciences; 4) university of applied sciences institute; 5) university of teacher education or other institution of higher education
 SAC: Swiss Accreditation Council

¹ The documents relevant to the procedure include the self-evaluation report of HEI, the report by the group of experts and the university position statement on the expert report.